

**KILKENNY CITY COUNCIL
REGULAR MEETING
January 11th, 2024**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on January 11, 2024.

Council in attendance: Mayor Cameron Hankins, Tammy Holicky, Bob Busta, Julie Balfe, Terry Ferch

Staff in attendance: Nicole Icaza – City Clerk

Persons in attendance: Lori Stoerling, Jason Villwock, Sharon Balfe, Kim Stangler, Adam Froehlich, Joe Wallace, Jeff Baldwin, Steve Stangler, Matt Gallagher, David Gliszinski, Shaun Simmons, Lacey DeYoung

1. **Call to Order:** Mayor Cameron Hankins called the meeting to order at 6:41pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Regular Meeting held December 14, 2023. Motion by Tammy Holicky, seconded by Terry Ferch to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of agenda.** Motion by Tammy Holicky, seconded by Bob Busta to approve the agenda as written. Unanimous vote. Motion carried.
5. **Staff Announcements:** We received our permit from the Minnesota Pollution Control Agency for the Kilkenny Wastewater Treatment Facility. This permit is good until November 30th, 2028.
6. **Presentations:**
 - A) **Sheriff Department:** Not Present
 - B) **PeopleService:** All monthly reports finished. MN Pump Works yearly inspections on both lift stations, the pumps require an inspection. Reminder of freezing water lines with colder temperatures. Reminder to check the LP tank at the well house. Reminder to check the road out to the ponds for snow. Hydrant flushing will start around April or May depending on the weather. Cleaning out Knish Court water main, this is a major procedure which will take time to set up as spring draws close. Manpower, 2 fire hydrants will need to be taken apart and parts reinstalled, disinfection, alerting the community, flushing testing.
7. **New Business:**
 - A) **Fire Department Elections:**
 - a) Chief Ryan Landrum: Motion by Terry Ferch, seconded by Bob Busta to approve Chief Ryan Landrum. Unanimous vote. Motion carried.
 - b) Assistant Chief Fire Ed Strobel: Motion by Tammy Holicky seconded by Terry Ferch to approve Assistant Chief Fire Ed Strobel. Unanimous vote. Motion carried.
 - c) Assistant Chief Rescue Gene Mach: Motion by Terry Ferch seconded by Bob Busta to approve Assistant Chief Rescue Gene Mach. Unanimous vote. Motion carried.
 - d) 1st Captain Pat Judd: Motion by Tammy Holicky seconded by Terry Ferch to approve 1st Captain Pat Judd. Unanimous vote. Motion carried.
 - e) 2nd Captain Grant Sargent: Motion by Terry Ferch seconded by Bob Busta to approve 2nd Captain Grant Sargent. Unanimous vote. Motion carried.
 - f) Fire Training Officer Grant Sargent: Motion by Tammy Holicky seconded by Terry Ferch to approve Fire Training Officer Grant Sargent. Unanimous vote. Motion carried.
 - g) Rescue Training Officer Tammy Holicky: Motion by Terry Ferch seconded by Bob Busta to approve Rescue Training Officer Tammy Holicky. Unanimous vote. Motion Carried
 - B) **Annual Organizational Consent Agenda:**
 - a) Acting Mayor: Motion by Terry Ferch seconded by Bob Busta to appoint Tammy Holicky as Acting Mayor. Unanimous vote. Motion carried.

- b) Depositories: Motion by Tammy Holicky seconded by Terry Ferch to use the First National Bank of Le Center as the City's depository and names to be authorized as signers on City accounts shall be the Mayor, Acting Mayor, Treasurer and Clerk with at least two signatures on checks. Unanimous vote. Motion carried.
 - c) Newspaper: Motion by Terry Ferch, seconded by Bob Busta to use Lake Enterprise (formerly Lake Region Life) as the City's newspaper. Unanimous vote. Motion carried.
 - d) Engineer: Motion by Tammy Holicky, seconded by Terry Ferch to use ISG as the City's engineer. Unanimous vote. Motion carried.
 - e) Weed Inspector: Motion by Tammy Holicky, seconded by Terry Ferch to appoint Bob Busta as the weed inspector. Unanimous vote. Motion carried.
 - f) Blight Inspector: Motion by Tammy Holicky, seconded by Terry Ferch to appoint Bob Busta as the Blight inspector. Unanimous vote. Motion carried.
 - g) Council Meetings: Motion by Tammy Holicky, seconded by Terry Ferch to hold regular council meetings on the second Thursday of each month at 6:30 pm. Unanimous vote. Motion carried.
 - h) City Attorney: Motion by Terry Ferch, seconded by Bob Busta to retain Jason Moran with Christian, Keogh, Moran and King as the City's attorney. Unanimous vote. Motion carried.
 - i) Building/Zoning Permits Contact: Motion by Tammy Holicky, seconded by Terry Ferch to appoint Cameron Hankins as the building/zoning permits contact person. Unanimous vote. Motion carried.
 - j) Water Meter Reader: Motion by Tammy Holicky, seconded by Terry Ferch to use PeopleService for water meter readers. Unanimous vote. Motion carried.
- C) **Kim Stangler/Connie Weber:** Adam Froehlich, Attorney out of Mankato representing Kim in regard to 232 N Laurel Avenue. Kim has been working on getting that site cleaned up and getting ready for a new home. There was discussion on that bill, and did it include the digging of the curb stop to the home. There has been some confusion on whether or not the City should pay for that. Kim's understanding was that regardless of what the ordinance said that the City agreed to take care of that. The purpose for Adam to be present is to ensure that everyone is on the same page moving forward so that there is no confusion. Kim & Connie are aware that they are responsible for the sidewalk. At this point, they are waiting until Spring and after the house is moved in to fix the sidewalk. There should be some coordination on fixing the road/moving the house in to make sure that they are not bumping work into each other. Connie will not be responsible for fixing the road, the city will be responsible for that.
8. **Unfinished Business:** None at this time
9. **Approval of Disbursements.** Motion by Tammy Holicky, seconded by Terry Ferch to approve the City's disbursements and December expenditures. Unanimous vote. Motion carried.
10. **Imprest Cash Fund:** The Imprest cash fund does not need to be paid back this month.
11. **Citizen Time:** Kim Stangler – question on the emergency meeting in December and why the homeowner was not involved or included in the meeting. Joe Wallace questioned the approved backfill material used to fill in the road, and if there was a tracer wire put on, metal tape. Tammy said she visited and was not aware of any crushed concrete used to fill in the hole. Shaun Simmons wanted to be put on record that the Mayor and the City Attorney approved that the hole be left open, they are the ones that came down there and told them to leave it open to see if it fills with water. Then they received a call at 9:30pm that they were to be removed, and a new contractor was going to come in. Jeff Baldwin is questioning the new house construction on Knish Court and where they are at with the construction.
12. **Council Discussion:** Tammy – meeting with ISG next Thursday on getting extra money for the wellhouse. Cameron announced the 3 entity meeting Feb 6th at 7:00pm.
13. **Adjourn.** Motion by Tammy Holicky, seconded by Terry Ferch to adjourn the meeting at 7:20 pm. Unanimous vote. Motion carried.

Mayor, Cameron Hankins

Nicole Icaza, City Clerk