

**KILKENNY CITY COUNCIL
REGULAR MEETING
January 12, 2023**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on January 12, 2023.

Council in attendance: Acting Mayor- Tammy Holicky, Council Members – Terry Ferch, Bob Busta, Julie Balfe

Staff in attendance: City Clerk – Marissa Johnson, Water Superintendent- Shell Johnson, City Attorney- Jason Moran

Persons in attendance: Amy Michaels, Justin Ricketts, Lori Stoering, Steve Stangler, Tim and Janice Sellner, John Graupman-Bolten&Menk, Deputy Sam Ehlers, Kessa Northway, Joe Wallace, Dan Knish, Darrel Knish, Lacey DeYoung, Steve Rutt, David Preisler, Anna Rosario, Mark Pittman, Jason Villwock

1. **Call to Order:** Acting Mayor Tammy Holicky called the meeting to order at 6:31 pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Regular meeting held December 8, 2022. Motion by Terry Ferch, seconded by Bob Busta to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of agenda.** Motion by Terry Ferch , seconded by Bob Busta to approve the agenda after adding Fire Relief Association to presentation C. Unanimous vote. Motion carried.
5. **Staff Announcements:** Officials Meeting is on the 25th at the American Legion in Le Center. February 7th at 7pm is the 3-entity budget meeting. \$300 donation from Le Sueur County Youth Program for Kilkenny Library. The city Clerk, Marissa, asked if she could buy a bingo set for the library- council accepted. The city received our dividend check. Ryan Hunt will explain more about that when he attends one of the next meetings.
6. **Presentations:**
 - A) **Sheriff Department:** Deputy Sam Ehlers mentioned there hasn't been much going on and the Council did not have any complaints.
 - B) **PeopleService:** Shell needs the ponds driveway to be cleared of snow weekly as she must do weekly testing. A complaint from a resident about a water leak in their home. Shell will meet with Kamstrup to discuss and set up an online account to watch for leaks. Ultimately, leaks on a resident property are at the homeowners expensive. New Years Day in the early hours, North Lift Station alarm went off. Pump 2 was pulled and removed a pair of underwear that was wrapped around the impeller.

Motion by Terry Ferch , seconded by Bob Busta to accept Electrician Dave Volkman's \$4,840.00 estimate to install two VFD drives in the North Lift Station . Unanimous vote. Motion carried.

John Graupman from Bolten and Menk discussed the process of the wellhouse, and chemical feed equipment grant. The report will take a possible 2-year process and will cost about \$50,000 for said report. Bolten and Menk will work with Rural Development and Rural Water to help with the financial grants. John mentioned a booster station to help increase pressure.

C) Fire Relief Association: Motion by Julie Balfe , seconded by Bob Busta to approve the \$100 per year increase to make it \$2400 per year of service for the Fire Relief Association. Unanimous vote. Motion carried.

7. New Business:

A) Fire Department Elections:

- a) Chief Ryan Landrum: Motion by Bob Busta, seconded by Julie Balfe to approve Chief Ryan Landrum. Unanimous vote. Motion carried.
- b) Assistant Chief Fire Ed Strobel: Motion by Bob Busta, seconded by Julie Balfe to approve Assistant Chief Fire Ed Strobel. Unanimous vote. Motion carried.
- c) Assistant Chief Rescue Gene Mach: Motion by Bob Busta, seconded by Julie Balfe to approve Assistant Chief Rescue Gene Mach. Unanimous vote. Motion carried.
- d) 1st Captain Pat Judd: Motion by Bob Busta, seconded by Julie Balfe to approve 1st Captain Pat Judd. Unanimous vote. Motion carried.
- e) 2nd Captain Cameron Hankins: Motion by Bob Busta, seconded by Julie Balfe to approve 2nd Captain Cameron Hankins. Unanimous vote. Motion carried.
- f) Fire Training Officer Grant Sargent: Motion by Bob Busta, seconded by Julie Balfe to approve Fire Training Officer Grant Sargent. Unanimous vote. Motion carried.
- g) Rescue Training Officer Tammy Holicky: Motion by Bob Busta, seconded by Julie Balfe to approve Rescue Training Officer Tammy Holicky. Unanimous vote. Motion Carried.

B) Annual Organizational Consent Agenda:

- a) Acting Mayor: Motion by Terry Ferch, seconded by Bob Busta to appoint Tammy Holicky as Acting Mayor. Unanimous vote. Motion carried.
- b) Depositories: Motion by Terry Ferch, seconded by Bob Busta to use the First National Bank of Le Center as the City's depository and names to be authorized as signers on City accounts shall be the Mayor, Acting Mayor, Treasurer and Clerk with at least two signatures on checks. Unanimous vote. Motion carried.
- c) Newspaper: Motion by Bob Busta, seconded by Terry Ferch to use Lake Enterprise (formerly Lake Region Life) as the City's newspaper. Unanimous vote. Motion carried.
- d) Engineer: Motion by Terry Ferch, seconded by Bob Busta to use Bolton and Menk as the City's engineer. Unanimous vote. Motion carried.
- e) Weed Inspector: Motion by Terry Ferch, seconded by Bob Busta to appoint Cameron Hankins as the weed inspector. Unanimous vote. Motion carried.
- f) Blight Inspector: Motion by Bob Busta, seconded by Terry Ferch to appoint Cameron Hankins as the blight inspector. Unanimous vote. Motion carried.
- g) Council Meetings: Motion by Terry Ferch, seconded by Bob Busta to hold regular council meetings on the second Thursday of each month at 6:30 pm. Unanimous vote. Motion carried.
- h) City Attorney: Motion by Terry Ferch, seconded by Bob Busta to retain Jason Moran with Christian, Keogh, Moran and King as the City's attorney until March 1, 2023. Unanimous vote. Motion carried. Jason Moran expressed his frustration with the lack of boundaries with the mayor. Steve Rutt and Kessa Wallace also expressed their frustrations and the council will set up an emergency meeting to discuss with the Mayor.
- i) Building/Zoning Permits Contact: Motion by Terry Ferch, seconded by Bob Busta to appoint City Clerk as the building/zoning permits contact person. Unanimous vote. Motion carried.
- j) Water Meter Reader: Motion by Terry Ferch, seconded by Bob Busta to use PeopleService for water meter readers. Unanimous vote. Motion carried.

8. Unfinished Business:

9. Approval of Disbursements. Motion by Terry Ferch, seconded by Bob Busta to approve the City's disbursements and January expenditures. Unanimous vote. Motion carried.

10. Imprest Cash Fund: The Imprest cash fund does not need to be paid back this month

11. Citizen Time: David Preisler offered when the city is ready to submit our wellhouse grant to contact him as he knows the lead in the EDSA Rural Finance.

Kessa Wallace mentioned the lack of snow plowing on her side of Oak Street and that her flagpole was damaged.

Anna and Mark mentioned a snow dispute with Jason Villwock.

Jason Villwock and Tim Sellner said they are done with plowing the city.

Motion by Terry Ferch , seconded by Bob Busta to publish snowplow bids in paper for as-soon-as-possible. Unanimous vote. Motion carried.

12. Council Discussion:

A) Street Vacation- East Ash Street- Resolution 2023-1: Motion by Terry Ferch , seconded by Julie Balfe to approve Resolution 2023-1 Street Vacation of East Ash Street. Unanimous vote. Motion carried.

B) Halfway to St. Paddy's Day: Division Street Dance is \$100 fee, council accepted.

Motion by Terry Ferch , seconded by Bob Busta to set a Special Meeting on March 6, 2023 at 6:30 pm. Unanimous vote. Motion carried.

C) Library Lease: City Clerk, Marissa Johnson, mentioned she didn't want to be liable for any damage or stolen items from the library. Jason Moran will write up a lease.

D) Electric Franchise – Ordinance 2023-1: The City's last agreement expired in 2021. Motion by Terry Ferch , seconded by Bob Busta to set a Public Hearing on February 9, 2023, at 6:15 pm for Ordinance 2023-1, Electric Franchise Agreement. Unanimous vote. Motion carried.

13. Adjourn. Motion by Terry Ferch, seconded by Bob Busta to adjourn the meeting at 7:52 pm. Unanimous vote. Motion carried.

Mayor, Cameron Hankins

Marissa Johnson, City Clerk