

**KILKENNY CITY COUNCIL  
REGULAR MEETING  
January 11, 2021**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on January 11, 2021.

**Council in attendance:** Mayor Cameron Hankins, Council Members Terry Ferch, Tammy Holicky, Bob Busta, Julie Balfe

**Staff in attendance:** Clerk Janice Sellner

**Persons in attendance:** Deputy Nick Greenig, Jason Villwock, Dan Tillotson, Jason Moran, Ryan Landrum

**\* Oath of Office Swearing In Ceremony: Mayor Cameron Hankins and Council Members Terry Ferch and Julie Balfe Sworn in by City Clerk Janice Sellner**

**1. Call to Order:**

**2. Pledge of Allegiance:**

**3. Approval of Minutes:** Regular meeting held December 14, 2020. Motion by Tammy Holicky, seconded by Terry Ferch to approve the minutes as written. Unanimous vote. Motion carried.

**4. Approval of agenda.** After adding Dan Tillotson to Presentations, motion by Tammy Holicky, seconded by Terry Ferch to approve the agenda as amended. Unanimous vote. Motion carried.

**5. Staff Announcements:** Water pressure was down in town and when checked at the well house, it was found that pump number 3 wasn't working. PeopleService was called, and then Dave Volkman to check power connections. It was determined that the pump itself was the problem. We will have further discussion on this as Mayor Hankins was not, and should have been, immediately notified of the problem.

**6. Presentations:**

**A) Dan Tillotson:** Dan is looking at the possibility of purchasing land in town and constructing a garage that would be nice looking with utilities so that he can put his camper inside to live in until he could build a house. It would be vented like a regular house. He would like to start building this summer. City council is receptive as long as all City code requirements are met, but will need to check with the City Attorney first and then get back to Dan. There was a continued discussion with Attorney Moran and we would like to see a written plan before making any decisions.

**B) Sheriff Department:** The Sheriff's Department is finally up to full staff with 2 new deputies. The drug task force has been busy. Statistics for the past year are:

- Opened 69 new cases
  - Executed 45 search warrants
  - Made 60 arrests
  - Seized \$125,000.00 in cash
  - Seized just under 30.5 lb.s of controlled substances with a street value of \$448,000.00
  - Seized fire arms in connection with illegal activities
- Great job!

**C) . PeopleService:** Not present

## 7. New Business:

### A) Fire Department Elections:

- a) Chief Ryan Landrum: Motion by Tammy Holicky, seconded by Bob Busta to approve Chief Ryan Landrum. Unanimous vote. Motion carried.
- b) Assistant Chief Fire Ed Strobel: Motion by Terry Ferch, seconded by Bob Busta to approve Assistant Chief Fire Ed Strobel. Unanimous vote. Motion carried.
- c) Assistant Chief Rescue Gene Mach: Motion by Bob Busta, seconded by Terry Ferch to approve Assistant Chief Rescue Gene Mach. Unanimous vote. Motion carried.
- d) 1<sup>st</sup> Captain Pat Judd: Motion by Tammy Holicky, seconded by Bob Busta to approve 1<sup>st</sup> Captain Pat Judd. Unanimous vote. Motion carried.
- e) 2<sup>nd</sup> Captain Cameron Hankins: Motion by Terry Ferch, seconded by Bob Busta to approve 2<sup>nd</sup> Captain Cameron Hankins. Unanimous vote. Motion carried.
- f) Fire Training Officer Grant Sargent: Motion by Tammy Holicky, seconded by Terry Ferch to approve Fire Training Officer Grant Sargent. Unanimous vote. Motion carried.
- g) Rescue Training Officer Tammy Holicky: Motion by Bob Busta, seconded by Terry Ferch to approve Rescue Training Officer Tammy Holicky. Unanimous vote. Motion Carried.

### B) Annual Organizational Consent Agenda:

- a) Acting Mayor: Motion by Terry Ferch, seconded by Bob Busta to appoint Tammy Holicky as Acting Mayor. Unanimous vote. Motion carried.
- b) Depositories: Motion by Tammy Holicky, seconded by Terry Ferch to use the First National Bank of Le Center as the City's depository and names to be authorized as signers on City accounts shall be the Mayor, Acting Mayor, Treasurer and Clerk with at least two signatures on checks. Unanimous vote. Motion carried.
- c) Newspaper: Motion by Terry Ferch, seconded by Bob Busta to use Lake Enterprise (formerly Lake Region Life) as the City's newspaper. Unanimous vote. Motion carried.
- d) Engineer: Motion by Tammy Holicky, seconded by Bob Busta to use Bolton and Menk as the City's engineer. Unanimous vote. Motion carried.
- e) Weed Inspector: Motion by Terry Ferch, seconded by Tammy Holicky to appoint Cameron Hankins as the weed inspector. Unanimous vote. Motion carried.
- f) Blight Inspector: Motion by Terry Ferch, seconded by Tammy Holicky to appoint Cameron Hankins as the blight inspector. Unanimous vote. Motion carried.
- g) Council Meetings: Motion by Tammy Holicky, seconded by Terry Ferch to hold regular council meetings on the second Monday of each month at 7 pm. Unanimous vote. Motion carried.
- h) City Attorney: Motion by Terry Ferch, seconded by Bob Busta to retain Jason Moran with Christian, Keogh, Moran and King as the City's attorney. Unanimous vote. Motion carried.
- i) Building/Zoning Permits Contact: Motion by Tammy Holicky, seconded by Terry Ferch to appoint Cameron Hankins as the building/zoning permits contact person. Unanimous vote. Motion carried.
- j) Water Meter Reader: Motion by Tammy Holicky, seconded by Bob Busta to use PeopleService for water meter readers. Unanimous vote. Motion carried.
- k) Lawn Mowing: Motion by Tammy Holicky, seconded by Terry Ferch to appoint Bob Busta for lawn mowing services. Unanimous vote. Motion carried.

### C) Turf Tech Lawn Services: Quote and Service Agreement – all quotes include a 5% discount if prepaid by February 15 and are the same price as the last two years.

- a) The Park: 3 applications lawn and playground - \$621.37
- b) Horseshoe Pits: 2 applications - \$127.93
- c) City Lot: 3 applications - \$246.72
- d) For a total of \$996.02
- e) Motion by Tammy Holicky, seconded by Terry Ferch to accept proposal from Turf Tech Lawn Services, Inc. Unanimous vote. Motion carried.

**D) Halfway to St. Paddy's Day:** Motion by Tammy Holicky, seconded by Terry Ferch to set a meeting date for Halfway to St. Paddy's Day planning on Wednesday, January 27<sup>th</sup> 2021 at 6:30 pm. Unanimous vote. Motion carried.

**E) Resolution No. 2021-1: Extension of City's Disaster Declaration Resolution.**

Motion by Tammy Holicky, seconded by Bob Busta to pass Resolution No. 2021-1 which extends the date of the City's Disaster Declaration Resolution until June 1, 2021 or unless terminated earlier. Unanimous vote. Motion carried.

**8. Unfinished Business: None**

**9. Approval of Disbursements.** Motion by Julie Balfe, seconded by Tammy Holicky to approve the City's disbursements and January expenditures. Unanimous vote. Motion carried.

**10. Imprest Cash Fund:** The Imprest cash fund does not need to be paid back this month.

**11. Citizen Time: Ryan Landrum:** Joe Dee left the department because he moved out of town, but he still works in the area. Can he be kept on as part time to cover calls while he is in the area? With input from the City Attorney, Jason Moran, it was decided that we can keep him on as part time, but we will draw up a separate contract to cover any liability, and he will still have to attend training sessions. This would be true for any others that would be considered for a part time position.

**12. Council Discussion: Cameron Hankins:** Welcome to our new Council Member Julie Balfe!

There is a problem with the addresses of the rentals with 2 apartments in the same building, such as the house across from the fire department owned by Miller Properties (Denny Hanks old place). When the fire department is called to these buildings, there is confusion as to which apartment to go to. They need to be clearly labeled. We will check with the Post Office to see what the official addresses are. The Crow property was again brought up as a problem property. Attorney Moran will talk to the Sheriff's Department to possibly start proceedings of blight.

**13. Adjourn.** Motion by Tammy Holicky, seconded by Bob Busta to adjourn the meeting at 8:25 pm. Unanimous vote. Motion carried.

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Mayor, Cameron Hankins

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Janice Sellner, City Clerk