

**KILKENNY CITY COUNCIL  
REGULAR MEETING  
March 14<sup>th</sup>, 2024**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on March 14, 2024.

**Council in attendance:** Mayor Pro Tem Tammy Holicky, Terry Ferch, Bob Busta, Julie Balfe

**Staff in attendance:** Nicole Icaza – City Clerk

**Persons in attendance:** Jason Villwock, Alice Johnson (PS), Jeff Baldwin, Amy Michaels, Marissa Johnson, Lacey DeYoung, Jesse Matson, Deputy Dan S.Tously

1. **Call to Order:** Tammy Holicky called the meeting to order at 06:30pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Combined Three Entity Meeting held on February 6, 2024. Motion by Terry Ferch seconded by Bob Busta to approve the minutes as written. Unanimous vote. Motion Carried.  
Regular Meeting held February 8, 2024. Motion by Terry Ferch, seconded by Bob Busta to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of agenda.** Motion by Terry Ferch, seconded by Bob Busta to approve the agenda as written. Unanimous vote. Motion carried.
5. **Staff Announcements:** Met with Shell & Lance from MRWA to discuss the Rural Development application & grant processes. I was in touch with Laurie from the USDA and forwarded her the ISG Preliminary Engineering Report and I am waiting to hear back if we qualify for reimbursement for the \$25,000 cost of the Engineering Report. I met with Andy Sutton with ESMC (U of MN) and did a telephone interview/application for Kilkenny to get funding/resources for the well house project. I am meeting with Scott from MDH & Shell on the 19<sup>th</sup> to renew the Well-House Protection Plan. In search of Documentation of Incorporation for City of Kilkenny in order to move forward at the Sam.Gov federal grant process.
6. **Presentations:**
  - A) **Sheriff Department:** Sheriff Tously addressed the complaint of the person living in his vehicle around town. The department is doing everything that they can. They receive the complaint, but in the complaint, they only want them to do so much. The issue is that the help they are trying to offer, is not being received yet at this time. His recommendation is to continue making the complaints with the Sheriff department, but unless it is on city property, it might take time.
  - B) **PeopleService:** January & February there was a big difference in water usage. We used 831,000 gallons in February for the water main break. Shell needs help with the garbage in the well house. The fire extinguisher in the well house does not have a tag or date. Will need to grabbed & tagged. Shell is discharging out at the ponds; she has 2.5 feet to get rid of and 2 feet to transfer over. She needs volunteers to weed the ponds. She spoke with Darrin Hanks about pulling the trees. Most of the trees are above through the felt, and not below the vinyl. We can't ask just for estimates, we need an actual drawing that shows which trees and which areas are needing removal. There are parts of the fence that need repaired. The signs need to be put 500ft apart, we have been in violation of this in prior years and it must get fixed. Shell is still looking for the water meter for the house on Knish Court, she has stopped there several times, but no one answers. These are the days that Shell will be at the pond to weed March 23<sup>rd</sup>, April 6<sup>th</sup> & April 13<sup>th</sup>. The new Steiner pump did get installed up at the wellhouse today.
7. **New Business:**
  - A) **Earned Sick & Safe Leave Policy Updated:** Motion by Terry Ferch, seconded by Bob Busta, to approve the revised Earned Sick & Safe Leave Policy. Unanimous vote. Motion carried.

**B) Resolution 2024-1: Approving State of MN Joint Powers Agreements with the City of Kilkenny on Behalf of City Attorney:** Motion by Terry Ferch seconded by Bob Busta, to approve the renewal of Jason Moran’s access to computer databases for the city’s municipal prosecutions. Unanimous vote. Motion carried.

**C) Dog Tags:** Motion by Terry Ferch seconded by Bob Busta to approve the purchase of Proof of Rabies vaccination dog tags for a total of \$94.53. Unanimous vote. Motion carried.

**8. Unfinished Business:**

**A) Street Signs Review:** David Tiegs submitted a really nice map with the street signs that need to be replaced. The City Council needs to review the signs that we do already own and respond to David on which signs we need to get a quote.

**B) City Clerk 90-Day Review/Rate of Pay:** Motion by Terry Ferch, seconded by Bob Busta to approve the City Clerk rate of pay at \$20/hour effective March 14<sup>th</sup>, 2024, and will review in one year. Unanimous vote. Motion carried.

**C) Sheriff Youth Posse Letter for Donation:** Request a letter of donation from the Sheriff Youth Posse in the amount of \$5,000.

**9. Approval of Disbursements.** Motion by Terry Ferch, seconded by Bob Busta to approve the City’s disbursements and February expenditures. Unanimous vote. Motion carried.

**10. Imprest Cash Fund:** The Imprest cash fund does not need to be paid back this month.

**11. Citizen Time:** Lori Stoerling has one concern about the homeless person and what they are doing for public urination/ blight on existing property. Jason Villwock questions the building of the house on Knish court and the footings that have been laid, as it does not appear that this is being done per the approved building plan on the permit. Jeff Baldwin agreed that the City needs a building inspector to inspect any and all properties that have been granted building permits. Lacey announced that they have five dates for possible closure of the street for the roll-ins for 05/08, 06/12, 07/10, 08/14 and 09/14&15 for Halfway. Joe Wallace wants to know why the City is paying for the trophies for Halfway to St. Paddy’s Day – Tammy informed him that the money is donated. Joe wants to know why there is still garbage everywhere from Halfway/Toybox, pull-tabs, cans, straws, bottles. He also mentioned the speed racers from last summer. Lacey reminded him that this was discussed last year. Marissa Johnson questioned the water leak/main break. Tammy informed on the issue that was had with the water main breaking behind Harley Hawks place, including the future plans/funding for updating the water infrastructure as this is a known issue for the city of Kilkenny. Marissa brought up the rock in the alley way and asked Jason if he will be picking it up, or who would be responsible for cleaning the gravel. The plan is to get the gravel back to where it belongs. Jeff Baldwin questioned the funds/grants that we are applying for in order to fix the water main infrastructure. Tammy informed that we are working with the USDA. He also mentioned the place on Knish Court and why the City has allowed this place to go without any inspections.

**12. Council Discussion:** Tammy Holicky reached out to the insurance company for the liquor sales for Halfway to St. Paddy’s Day and was quoted around \$500. She also looked into obtaining a permit for 1 day. Her plan is to get more information.

**13. Adjourn.** Motion by Terry Ferch, seconded by Bob Busta to adjourn the meeting at 07:54 pm. Unanimous vote. Motion carried.

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Mayor, Cameron Hankins

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Nicole Icaza, City Clerk