

**KILKENNY CITY COUNCIL  
REGULAR MEETING  
April 13, 2023**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on April 13, 2023.

**Council in attendance:** Mayor Cameron Hankins, Council Members: Tammy Holicky, Terry Ferch, Bob Busta and Julie Balfe

**Staff in attendance:** Marissa Johnson-Clerk, Jason Moran-Attorney

**Persons in attendance:** Jessie Mathison, Randy Hunt- House of Insurance, Dustin Balfe, Lori Stoering, Bill Washa, Austin Backman and Aly Deegan- Le Sueur County Sheriffs Dept., Jason Villwock and David Priesler

1. **Call to Order:** Mayor Cameron Hankins called the meeting to order at 6:30 pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Special meeting held March 6, 2023. Motion by Tammy Holicky, seconded by Terry Ferch to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of Minutes:** Regular meeting held March 9, 2023. Motion by Terry Ferch, seconded by Bob Busta to approve the minutes as written. Unanimous vote. Motion carried.
5. **Approval of agenda.** Motion by Tammy Holicky , seconded by Terry Ferch to approve the agenda with the change of PeopleService moving to C and House of Insurance to B. Unanimous vote. Motion carried.
6. **Staff Announcements:** Clerk Marissa Johnson asked the council if she could take a bookshelf that has DVD's from the library to use in the city office for binders. Cameron noted she can take the bookshelf to the city office and move the DVD's to another bookshelf.
7. **Presentations:**
  - A) **Sheriff Department:** Aly Deegan is the newest Deputy of Le Sueur County. Aly and Austin Backman did not have anything to report.
8. **House of Insurance – Randy Hunt:** Randy is here for our annual insurance review. Workers Compensation renewed February 1<sup>st</sup> and Property/Casualty renewed February 15<sup>th</sup>. This year's Property went up about \$300,000 in coverage. Dividend check came on December 14<sup>th</sup>, 2022 and the city received \$1,873 back from the League of MN Cities last year on a premium of about \$9,000/\$9,500. Almost 20% of premium back. The City's annual premium increased \$3,000. League of MN Cities manually inflate in cover the market we are in.  
Motion by Tammy Holicky, seconded by Terry Ferch to waive the Statutory Tort limit and purchase \$2 million in insurance. Unanimous vote. Motion carried.  
The city shed is not insurance and only has liability coverage. Property limits on the water tower went up to \$453,000. Motion by Tammy Holicky, seconded by Terry Ferch to approve League of MN Cities insurance. Unanimous vote. Motion carried.
  - A) **PeopleService:** Shell could not attend but Mayor Cameron will read off her report. Shell needs someone to read the North Lift Station Monday through Friday. Marissa has been doing it and will continue to. Monthly and quarterly samples and discharging 2.6 mil gallons. have been done. She found a leak in the influent splitter box; fresh water is leaking into the discharge ponds. Shell will raise the water tower to the summer level Friday the 14th. Shell will be on vacation from May 20<sup>th</sup> to the 25<sup>th</sup>.
9. **New Business:**
  - A) **GroundMasters Street Sweeping Quote \$915.00:** Cameron asked if there were any other quotes Marissa received from other companies. No there wasn't. She will reach out to other companies and get

more quotes. Tammy mentioned the sidewalks are filled with sand and need to be cleaned before the street sweeper comes. Council mentioned GroundMasters have not been doing a great job

**B) Turf Tech Lawn Services Quotes:**

- (1) **Horseshoe Pits \$127.93:** Council noted no one uses the horseshoe pits anymore and want to eliminate them. Cameron asked Jason Villwock to remove the concrete. The Council does not want to fertilize the area until they get something figured out.
- (2) **City Lot \$246.72:** The council decided to not fertilize the city lot. They will wait a year and discuss again.
- (3) **Sidewalks \$267.19:** Spraying the sidewalks with Roundup at the end of August. Jason Villwock mentioned it's the residents responsibility to maintain the sidewalk. Bill Washa mentioned that none of the city sidewalks get shoveled and explained how Toy Box would be at fault if they didn't shovel. Stating they take care of theirs and others need to do the same.
- (4) **The Park \$621.37:** The council decided to not fertilize the city park. They will wait a year and discuss again.

**City Wide Clean up – Saturday June 10<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>:** 2022 was June 18<sup>th</sup>. Motion by Tammy Holicky, seconded by Terry Ferch to have city wide clean up on Saturday, June 10<sup>th</sup>, 2023. Unanimous vote. Motion carried.

**C) Post Office Rental Agreement:** The City can not find the original lease agreement. The agreement was done before Jason Moran. Jason Moran reached out to the Postmaster and he will send a copy to the city. Then the council will discuss and decide if they can adjust the agreement and/ if the post office will stay in town.

**10. Unfinished Business:**

- A) Storm Drain Cleaning:** Tammy Holicky mentioned Shell. Peopleservice, mentioned to do section by section. The storm drains have not been cleaned in years. Tammy will look into companies that can “suck” out the drains from leaves and sludge. A back trailer or back truck from most construction companies would have, noted Dustin Balfe.
- B) Krissy and Darrell Invoice:** There was no money amount in the subtotal line. Terry Ferch noted that no one on the council agreed with them to fix the door. Cameron stated the city will not pay this invoice.
- C) City Engineer – ISG/Bolten&Menk:** Both contracts are almost identical. Some areas show Bolten&Menk have higher rates and some show ISG has higher rates. Both are terminal with or without cause, with seven days' notice. Cameron mentioned the City has had issues with Bolten&Menk in the past projects.  
Motion by Tammy Holicky, seconded by Terry Ferch to accept ISG Inc. as the Cities engineer.  
Unanimous vote. Motion carried.

**11. Approval of Disbursements.** Motion by Tammy Holicky, seconded by Terry Ferch to approve the City's disbursements, except to hold on to Gopher State One Calls invoice of \$1.35 and approve April expenditures. Unanimous vote. Motion carried.

**12. Imprest Cash Fund:** The Imprest cash fund does not need to be paid back this month.

**13. Citizen Time:** Jessie Mathison mentioned broken glass all over The Toy Box Saloons property. In front of the building and in the parking lot. Cameron stated he would talk with them. Jason Villwock mentioned there are a couple city alleys that need attention that never got done a few years ago. Alley between Laurel Ave and Kilkenny Rd, behind John Adams, and by Toy Box Saloon. He also mentioned the city needs to do a land survey on Railroad Ave N. Property owners want to have access to their property and they are working with the power company to get power to those lots. Marissa Johnson will reach out to ISG for a land survey. Jason mentioned about one hundred trees will have to “go”.

David Preisler noted that Aly Deegan is the newest and first female deputy for Le Sueur County. Lori Stoering mentioned the sidewalk by the First National Bank needed to be repaired. Council members spoke out about several places with standing water on County Road 3. David mentioned there is a one year warranty on the project.

Marissa Johnson mentioned that Toy Box Saloon has broken glass and beer bottles over the sidewalk. It is a concern because children take that sidewalk to get to and from the bus stop. Toy Box doesn't have a trash can but maybe it would help. Bill Washa confirmed the sidewalk in front of the bank and parking lot will be one sidewalk with no railing and no step.

There was a tree that was knocked down during a windstorm on Laurel Ave N. Millers Homes will need to notified and if not cleaned in a timely manner, the city will clean and bill the property. Lori Stoering then mentioned an electrical box that is uncovered. Marissa Johnson will call again, and have the internet company replace the cover.

**14. Council Discussion:** Tammy mentioned something minor to not ruffle feathers. Fire Chief Ryan was notified but Toy Box Saloon is supposed to notify in a timely manner when they need/want to close off the street.

**15. Adjourn.** Motion by Terry Ferch, seconded by Bob Busta to adjourn the meeting at 7:25 pm. Unanimous vote. Motion carried.

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Mayor, Cameron Hankins

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Marissa Johnson, City Clerk