

**KILKENNY CITY COUNCIL  
REGULAR MEETING  
April 12, 2021**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on April 12, 2021.

**Council in attendance:** Mayor Cameron Hankins, Council Members Terry Ferch, Tammy Holicky, Bob Busta, Julie Balfe

**Staff in attendance:** Clerk Janice Sellner

**Persons in attendance:** Beth Busta, Randy Hunt, Bruce Collins, S.O., Jason Moran

1. **Call to Order:** Mayor Cameron Hankins called the meeting to order at 7:00 pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Regular meeting held March 8, 2021. Motion by Terry Ferch, seconded by Tammy Holicky to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of Minutes:** Special meeting held March 18, 2021. Motion by Bob Busta, seconded by Terry Ferch to approve the minutes as written. Unanimous vote. Motion carried.
5. **Approval of agenda.** After adding Randy Hunt to Presentations C, motion by Tammy Holicky, seconded by Terry Ferch to approve the agenda as amended. Unanimous vote. Motion carried.
6. **Staff Announcements:** none
7. **Presentations:**
  - A) **Sheriff Department:** Bruce Collins – The Sheriff’s department responded to a few calls from Kilkenny including an animal complaint and a domestic...nothing serious. They are preparing for busier summer months when things generally pick up. A question was raised about the addresses at the 173 W. Dodd Road building. It is a residence with 2 apartments, upstairs and downstairs. When there is a call for fire and rescue, or the Sheriff’s Department, there is a question as to which apartment to respond to. Bruce will check into getting the addresses registered properly.
  - B) **PeopleService:** Not Present
  - C) **Randy Hunt, House of Insurance:** Randy went over the Annual Insurance Review which renewed 2/15/2021. The City carries \$2,000,000 so there was a motion by Tammy Holicky and seconded by Terry Ferch to waive the statutory tort limit of \$500,000. Unanimous vote. Motion passed. Fireworks insurance is added at event time, and it is important to have proof of insurance on file for outside vendors, such as PeopleService, Selly Construction, Groundmasters, etc. There was a question about whether the lift stations are insured. Randy will look into it.
8. **New Business:**
  - A) **Groundmasters: Street Sweeping Price Proposal** – Council discussed the proposal from Groundmasters and compared it to the proposal from D&D Yard Services. With D&D’s quote of \$400 per application, Groundmaster’s quote of \$288.91 per application was accepted with a motion from Tammy Holicky and second from Terry Ferch. Unanimous vote. Motion passed. Another contributing factor was that we have had unsatisfactory service from D&D.
  - B) **MnWARN:** Mayor Hankins signed the passed Resolution 2021-2 from the last meeting to join MnWARN

**C) Discussion of Moving Regular Meeting Day from second Monday to second Thursday:** Because Attorney Jason Moran has a difficult time making the meetings on Tuesdays because of prior commitments, a motion was made by Tammy Holicky, seconded by Terry Ferch to approve Resolution 2021-3 to change the meeting day from the second Monday of every month to the second Thursday of every month, and the meeting time from 7:00 pm to 6:30 pm. Unanimous vote. Motion passed. A motion by Tammy Holicky, seconded by Terry Ferch to pay Attorney Moran a \$1000.00 a month retainer for a minimum of 10 hours with \$100.00 per hour for work above the 10 hours, to start May 1<sup>st</sup>, 2021. Unanimous vote. Motion passed.

**9. Unfinished Business:**

**A) Blight:** Attorney Moran will address blight at the following properties: Millington, Dave Crow, Madson and Northway/Wallace. He will have pictures taken and send letters out.

**10. Approval of Disbursements.** Motion by, seconded by Bob Busta to approve the City's disbursements and April expenditures. Unanimous vote. Motion carried.

**11. Imprest Cash Fund:** The Imprest cash fund does not need to be paid back this month.

**12. Citizen Time:** None

**13. Council Discussion: Tammy:** There are some tires at the park. Terry will take them to the county dumpsite. The basketball hoop and backboard could use some attention. Can we sweep sand off of the sidewalk into the street before street sweeping? Yes. We may have a source for some funding for the well house up to \$150,000. **Bob:** Bob needs an account set up at Philmart in Waterville for gas for the lawnmower. The City Clerk will take care of it.

**A) Paid Extra Hours: Cameron** went over the Monthly Time Sheets that were included in the packets. Councilmembers have not been getting credit for extra work performed and filling out the timesheets will help with keeping track of those hours. Timesheets should be turned into the clerk at the end of each month.

**14. Adjourn.** Motion by Tammy Holicky, seconded by Bob Busta to adjourn the meeting at 8:30 pm. Unanimous vote. Motion carried.

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Mayor, Cameron Hankins

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Janice Sellner, City Clerk