

**KILKENNY CITY COUNCIL
REGULAR MEETING
June 8, 2023**

There was a regular meeting of the Kilkenny City Council held in Council Chambers on June 8, 2023.

Council in attendance: Mayor Cameron Hankins, Council Members: Tammy Holicky, Terry Ferch, Bob Busta, Julie Balfe

Staff in attendance: Marissa Johnson-Clerk, Jason Moran- Attorney(by phone), Shell Johnson-Peopleservice

Persons in attendance: Jessie Mathison, Janice Sellner, Jeff Baldwin, Jason Holicky, Jason Villwock, Matt Gallagher, Clint Higgins, Justin Ricketts, Dan Tously-LSCSO, Anne Drivdahl, Chris Bongers, Deb and Steve Dudley, Joe Wallace

1. **Call to Order:** Mayor Cameron Hankins called the meeting to order at 6:30 pm.
2. **Pledge of Allegiance:**
3. **Approval of Minutes:** Special meeting held May 8, 2023. Motion by Tammy Holicky, seconded by Terry Ferch to approve the minutes as written. Unanimous vote. Motion carried.
4. **Approval of Minutes:** Regular meeting held May 11, 2023. Motion by Terry Ferch, seconded by Bob Busta to approve the minutes as written. Unanimous vote. Motion carried.
5. **Approval of Minutes:** Special meeting held May 30, 2023. Motion by Julie Balfe, seconded by Tammy Holicky to approve the minutes as written. Unanimous vote. Motion carried.
6. **Approval of agenda.** Motion by Tammy Holicky , seconded by Terry Ferch to approve the agenda as written. Unanimous vote. Motion carried.
7. **Staff Announcements:** Marissa will not be in the office Wednesday, June 28th. It's her son's last soccer game and she would like to attend. Marissa also asked if she could get a new landline for the office. She will be going door-to-door to complete copper and lead surveys residents haven't filled out. She was concerned about what would happen if there was resistance to completing these surveys.
8. **Presentations:**
 - A) **Sheriff Department:** Dan Tousley reported there were eight (8) ICRS – standard, traffic, medical and disturbance calls. He asked the room if there was anything he needed to know. No comment.
 - B) **PeopleService:** Shell stated the Bank was having issues with air going through the toilet. Terry Ferch mentioned the Lutheran Church has issues after the hydrant flushing that when you flushed the toilet, water came up the sink. She mentioned she will need to dump chemicals in the ponds but needs a trolling motor. Terry Ferch mentioned her husband has one she can use.
9. **New Business:**
 - A) **Permit Application 2023-1(294 Oak St. E):** Cameron read from the permit; their home inspector told them they need to enclose front porch. The floor is rotting from rain. Square footage would not change. Motion by Tammy Holicky, seconded by Terry Ferch to approve permit 2023-1. Unanimous vote. Motion carried. Tammy mentioned the work has already been done and if next time they could receive the permit before the work starts. Just Ricketts mentioned he didn't realize he needed one its updating/fixing the home. Jeff Baldwin stated because the square footage didn't change why would he need a permit. The Council asked Justin who told him he needed a permit. Marissa stated she was unsure if one was needed, and the council could decide. Jason Moran asked if there was hvac, windows or electrical added. Cameron responded no hvac, yes windows and no electrical. Jeff Bladwin asked if we have an inspector. Cameron Hankins is the city building inspector. Cameron stated he should have the code book. Marissa noted the city ordinances are on the city website.

B) Permit Application 2023-2(450 Knish Court): Cameron stated the permit is for a 40 by 30 steel frame structure house with a Quonset style roof. Cameron asked Jason Moran about the permit. Jason stated he just received the permit this morning and has not yet had time to review it and stated the council should table until next meeting. Motion by Tammy Holicky, seconded by Bob Busta to table building permit 2023-2 until next meeting. Unanimous vote. Motion carried. Jason mentioned the sketch shows a house and off to the side a garage. Anne Drivdahl mentioned they have future plans for a detached 3 car garage. Jason said that should be depicted in the sketch. Anne said it is, but the format is weird. Cameron asked her where they are living now? Anne said they are living on the lot in a camper. Cameron asked what their water/sewer hookups are. Anne mentioned they have grey and black water holding tanks. She mentioned they go to her mother's house during the day and that's where they shower. Cameron asked what the hose to Wildlife Management center was for. Anne mentioned the Sheriff's did come out and let her know it was illegal to dump. Cameron mentioned they cannot hookup to the city water or sewer until the council approves. Cameron said the next meeting is July 6. Anne asked if it could be sooner as they were planning to break ground at the end of June. Cameron asked Jason when he could review the permit. Jason said it usually takes 2 to 3 weeks to review a permit. Anne mentioned she didn't know it would take 2 to 3 weeks. Cameron asked who told her that. Marissa spoke and said she was unaware of the 2-to-3-week process as she has put permits in the council packets on the Tuesday before the Thursday meeting. Tammy asked the council if they would have a special meeting. Cameron mentioned it wouldn't be until the end of the month or beginning of July. Terry Ferch asked Jason when he would be able to meet with the council. Jason said not until 2 to 3 weeks. Jason mentioned if they look at the permit and the setbacks are correct, they do not need the attorney there. Anne mentioned the setbacks are good. Jason asked if it's staked out and it is not. Cameron mentioned he thinks they should table it until Jason Moran looks at it.

C) St. Canice Church - May Water Bill: Marissa has been in contact with St. Canice Church about their May water bill. They stated they were disputing the bill and wanted to waive the late fee. The Church did have mass and then a meeting in the week the leak was documented. Shell confirmed she met with the Church and went through the whole building. June's water bill showed the normal amount they would usually use. Marissa noted Shell never touched the water meter in May and then June everything looked fine, showing there was a leak. Cameron Hankins mentioned when anyone else has a leak they would need to pay. Motion by Tammy Holicky, seconded by Terry Ferch to have St. Canice Church pay their water bill in full due to the leak being in their building. Unanimous vote. Motion carried.

10. Unfinished Business:

A) Quality Sweeping Services- Monday June 12 at 8am: Council agreed this day and time would work.

B) Sewer Cleaning:

1. James Brother Construction- Sewer jetting and cleaning \$265.00/hour with trip/prep charge of \$40.00. Tammy asked Marissa to see if they could come to town and give an estimate. Marissa asked if there is a charge, will the city be willing to pay to get a better estimate.

C) Selly Construction – Railroad Ave, Buds Standard, 128 Dodd Road W: This is tabled until Cameron and the Council decide on all they would like Selly Construction to fix/find.

D) Jon Moriarty Garage Water Meter: Marissa stated Jon has a water meter in his garage that is not turned on and is not cooperating with the city. Marissa sent a certified letter on May 8, 2023 stating he had until May 22 to schedule a time for The City to enter the residents garage and turn on his water meter. Jon called the city cell phone and left a voicemail to schedule a time on the Friday of Memorial weekend at 5 pm. Marissa contacted back and left a voicemail stating that would not work and rescheduled for Tuesday, May 30th at 5pm and he could contact the Clerk or Water Superintendent, Shell. We have not heard back. Shell noted she cannot turn on or off a curb stop unless the residents are home in case of flooding. Cameron Hankins stated he would call Jon tomorrow, Friday June 9th.

11. Approval of Disbursements. Motion by Tammy Holicky, seconded by Terry Ferch to approve the City's disbursements and June expenditures. Unanimous vote. Motion carried.

12. Imprest Cash Fund: The Imprest cash fund does not need to be paid back this month.

13. Citizen Time: Joe Wallace asked what chemicals are in the mosquito spray? There were also several complaints about the mosquito spraying job from GroundMasters. Complaints of not going down some

roads, going down roads but not spraying, and did not put any pucks/dunkers out. Clint Higgins mentioned his concern of building permit 2023-2, 450 Knish Court. He has concerns about a pull shed being next to his house. Mentioned the owners told him they were building themselves and Clint believes they will not meet code, as he has been in the construction business. Matt Gallagher second Clints concerns. Clint also mentioned if the council passes it, he will contact the Le Sueur County as he is afraid their home values will decrease. Deb Dudley also asked what the city's ordinances on future businesses are. Residents on Knish Court mentioned the new lot owners talked about a small engine business. Marissa reiterated the building permit is for a residential home. Steve Dudley mentioned the concern of a mechanical business and where they would dispose of chemicals. Janice Sellner mentioned she thought Darrell Knish wrote in conditions on the Diamond Lake Subdivision. Deb Dudley thinks she may have paperwork and will give Marissa a copy. Tammy mentioned they should be careful and look at the setbacks and ordinances before the council decides. Jason Villwock asked what was going on with the Railroad surveying. Marissa stated the preliminary report will be reviewed in July and then surveying will occur. Jason mentioned they want electrical by September. Marissa asked if they wanted to call and get it surveyed as it might happen quicker. Jason stated this is the city's responsibility. Marissa said she could contact ISG and put in a rush and pay extra if needed. Jason Villwock stated his snowplowing contract ended June 1 and told the city to put in bids. Cameron asked Marissa to put bids in the paper. Jeff Baldwin asked about permits and if Toy Box needs one for their black topping.

14. Council Discussion:

- A) **ServLine Leak Protection Program:** The Council decided to table so they have more time to look it through. The council mentioned it looked costly. Marissa mentioned it was something to look at as she has been receiving a few water leaks and residents being upset.
- B) Terry Ferch mentioned the light on the Fire Department building never goes off. Cameron said he would contact Ed. Tammy Holicky finished and sent in the annexation survey. Tammy mentioned she would like to do a parks and rec day in July and August for the kids in town to get together. Marissa will help Tammy plan. Julie asked what was going on with the street signs. Marissa will contact the Highway department. Cameron mentioned barking dogs in town. Stating if their barking, bring them inside. Jessie Mathison asked if this was about a situation with Lori. Cameron declined. A question was asked what the ordinance is, and Jessie stated its 3 minutes of continuous braking and 1 minute not. Jessie stated Lori can call the cops if she feels there is a problem. Cameron said the fence at the park needs to come down. Motion by Tammy, seconded by Julie to approve Jason Villwock to remove the ballfield fence and posts. Unanimous vote. Motion carried.

- 15. Adjourn.** Motion by Tammy Holicky, seconded by Terry Ferch to adjourn the meeting at 8 pm. Unanimous vote. Motion carried.

Mayor, Cameron Hankins

Marissa Johnson, City Clerk