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**KILKENNY CITY COUNCIL
Special Meeting
September 21st, 2023**

There was a special meeting of the Kilkenny City Council held in Council Chambers starting at 6:30 pm on September 21st, 2023.

Council in attendance: Mayor Cameron Hankins, Tammy Holicky, Bob Busta, Tammy Ferch, Julie Balfe

Staff in attendance: Nicole Icaza – City Clerk

Persons in attendance: Lacey DeYoung, Shaun Simmons, Janice Sellner

1. **Call to Order.** Mayor Cameron Hankins called the meeting to order at 6:30 pm.
2. **Pledge of Allegiance.**
3. **Approval of agenda:** Motion by Tammy Holicky, seconded by Terry Ferch to approve agenda. Unanimous vote. Motion carried.
4. **Minnesota Pump Works:** Motion by Tammy Holicky, second by Terry Ferch to accept the Lift Station Inspection costs of \$551.25 for all 4 pumps to be inspected. Unanimous vote. Motion carried.
5. **League of MN Cities:** Motion by Terry Ferch, second by Bob Busta, to approve Annual Membership Renewal Fees for Minnesota League of MN Cities for the amount \$449.00. Unanimous vote. Motion carried.
6. **Toy Box Liquor License Renewal:** After reviewing the liquor license renewal fees for previous bar owners, Tammy and Nicole found that the normal license renewal fees would be On-Sale \$1,000, Off-Sale \$100 and Sunday sales \$200 for a total of \$1,300. Motion by Tammy Holicky, second by Terry Ferch, to approve Annual Liquor License Renewal of \$1,300 with the 2:00am license renewal fee will of \$750. Unanimous vote. Motion carried.
7. **Cell Phone Plan – City Clerk:** Currently, the City Clerk does not have a cell phone, and Nicole would prefer bringing back the cell phone/plan so that she does not need to use her personal cell phone number for City purposes. Tammy recommends using Verizon, as they have the best coverage in Kilkenny. Motion by Tammy Holicky, second by Terry Ferch, to approve Cell Phone & Plan for City Clerk use by using the City Card. Unanimous vote. Motion carried.
- B. **The Ponds – Tree Removal bids:** Mayor Cameron Hankins visited the Ponds and did not realize the severity of needing to remove the trees and cattails that surround our ponds. He visited the ponds with Shaun and Shell to discuss how to remove it properly. The liner, the rocks and trees/weeds/cattails will all need to be estimated and we need bids. Shaun is going to give us a bid for this at a later date/emergency meeting.

- C. Sidewalk in front of Connie Weber's:** The sidewalk in front of her place is needing to be replaced. It is 143 long 5 feet wide 4 inches thick and Shaun gave a bid to replace this for \$5,000. There is conversation about how the city would be liable for any injuries that occur due to the condition of this sidewalk. Shaun will also send over an estimate in paper for the total cost of repairs.
- D. Water Bill/Pool Filling:** Tara tacked on a hydrant fee of \$50 for filling a pool for Jon Moriarty. The fire department has been known to fill pools in the past. From now on we are not filling pools or doing anything else with pools and/or the fire department. Jon is upset about the fee. Mayor Cameron Hankins is questioning on dropping the fee, with a reminder to the fire department that we will no longer be filling pools in the city. Motion by Tammy Holicky, second by Terry Ferch to waive Jon Moriarty's \$50 hydrant fee for filling his pool. Unanimous vote. Motion Carried.
- E. Changing Names at the Bank:** Motion by Tammy Holicky, second by Terry Ferch to remove Marissa Johnson from the City bank account and add Nicole Icaza at the bank. Unanimous vote. Motion Carried.
- F. Water shut-off at Connie Weber's:** The city oversees the curb stop, and it is bent at Connie Weber's. We need someone with a plumber's license. Shaun said he can dig it but cannot install it. This is a time sensitive deal, within the next 10 days for them to get in there to dig for plumbing. Mayor Cameron Hankins offered to contact Rich & Zelle's to see if they would be able to dig it – no backfill.
- 8. Citizen Time:** Lacey, Shaun and Janice did not have anything to share for citizen time.
- 9. Council Discussion:** Julie Balfe found some job duties for the City Civil Attorney and what we should be looking for. Tammy contacted a few attorneys, but they were not for the City. Tammy talked to Jason Moran and he agreed that Kennedy & Graven would be the best fit for us – cost wise and what we would need. Mayor Cameron said we should give them one year to see if they will work as our representation. Tammy asked Nicole to update our phone lists, with a copy of our names and positions to forward to Kim Woodgate. Tammy asked Bob and Terry how their progress with the road signs was – they have not completed it as of yet. Mayor Cameron Hankins has one concern about the trees needing to be trimmed at Danny and Erin's place. Janice Sellner offered to go over and talk to them about this issue.
- 10. Adjourn.** Motion by Tammy Holicky, seconded by Terry Ferch to close and adjourn the special meeting at 6:59 pm. Unanimous vote. Motion carried.

Cameron Hankins, Mayor

Nicole Icaza, City Clerk